



Northern Lights
College

CONTINUING EDUCATION REGISTRATION FORM

Use this form to register. Submit a completed form to any Campus Services Office or email to team-cs@nlc.bc.ca (form must be signed). Please allow 1-2 business day for processing.

* indicates a required field

Personal Information	NLC student number	
	Last or family name*	First or given name
	Middle name(s)	Date of Birth (yyyy/mm/dd)*
	Former last or family name	Preferred first name/nickname
	Gender* <input type="checkbox"/> Male <input type="checkbox"/> Female	Country of citizenship*
Do you identify yourself as an Aboriginal person, that is, First Nations, Métis or Inuit? <input type="checkbox"/> Yes		If you identify yourself as an Aboriginal person, are you: <input type="checkbox"/> First Nations <input type="checkbox"/> Métis <input type="checkbox"/> Inuit

Contact Information	Mailing Address*		
	City	Province	Postal Code
	Primary phone*	Other phone	
	Email address*		
	Please update my existing contact information effective (yyy/mm/dd):		

Registration	Course Title	Start Date	NLC Registration Code

Declaration	I hereby declare that the information I have submitted on this form is true and correct to the best of my knowledge. Completion and submission of this form permits Northern Lights College (NLC) to request and/or confirm any information necessary to support my enrolment. I understand any misrepresentation of this information may result in the cancellation of my enrolment and falsifying documents or information may result in immediate and permanent dismissal from the College. I agree to abide by the rules and regulations of NLC as published in the Calendar, the policies as published in the NLC Policy Manual, and those of the department and program in which I shall be registered, and any changes which may be made while I am a student at the NLC.	
	_____ Signature	_____ Date

Freedom of Information and Protection of Privacy

Information collected and maintained as part of our student records is collected under the authority of the Colleges and Institutes Act. Northern Lights College gathers and maintains information used for the purposes of admission, registration and other fundamental activities related to being a member of the Northern Lights College community and attending a public post-secondary institution in the Province of British Columbia as well as broader safety purposes including ensuring security on all Northern Lights College campuses. Information you provide will also be used for non-administrative research purposes. This research includes longitudinal research using anonymous linked records in the B.C. Educational Records Linkage File (Link File). The personal records in the Link File are not identifiable and are not used for administration purposes. For further information please contact the Registrar's Office.

Office Use Only

<input type="checkbox"/> Ensure form is complete (<i>Telereg</i> minimum required: Student ID, Full Name, BD and Clerk Name printed in Signature Block) <input type="checkbox"/> Confirm contact information is updated in Colleague if existing <input type="checkbox"/> Process <input type="checkbox"/> Record student ID number on form <input type="checkbox"/> Confirm completion with student or initiator (email or mail receipts)	Received by (name, please print)
	Date Received