

# Human Resources Managers

**Job Description:** Human resources managers direct, control, and run the operations of human resources and personnel departments. They also develop and carry out policies and procedures regarding human resource planning, hiring, training and development, and pay and benefit management.



**Wage Range:** \$24.04 - \$74.52 /hr

**BC Labour Market Outlook 2019-2029:** Over 2,360 job openings throughout BC

- [Click here](#) to visit the WorkBC labour market outlook site



Northern Lights  
College

**Skills and Competencies Courses:** Skills and competencies such as effective communication, critical thinking and time management are what employers look for in their employees. These skills transfer over to a wide variety of job market sectors and are valuable for everyone.

*Click on the course titles below for more information:*

[Interpersonal Communication](#)

[Critical Thinking](#)

[Time Management](#)

[Mastering Public Speaking](#)

[Communication Strategies](#)

[Keys to Effective Communication](#)

[Emotional Intelligence](#)

[Skills for Making Great Decisions](#)

[Creative Problem Solving](#)

	Online-Self Directed	Online Instructor Lead	Virtual Face to Face	Instructor Support Add on	In Class Face to Face
<a href="#">Interpersonal Communication</a>	●	●		●	
<a href="#">Critical Thinking</a>	●	●	●	●	●
<a href="#">Time Management</a>	●	●	●	●	●
<a href="#">Mastering Public Speaking</a>	●	●		●	
<a href="#">Communication Strategies</a>	●	●	●	●	●
<a href="#">Keys to Effective Communication</a>	●	●		●	
<a href="#">Emotional Intelligence</a>	●	●	●	●	●
<a href="#">Skills for Making Great Decisions</a>	●	●		●	
<a href="#">Creative Problem Solving</a>	●	●	●	●	●

**Exploratory Courses:** These courses are a great start for those who are interested in pursuing career as human resources manager. *Click on the course titles below for more information:*

[Understanding the Human Resources Function](#)

[Mastery of Business Fundamentals](#)

[Talent and Performance Management](#)

[Introduction to Business Analysis](#)

[High Performance Organization](#)

[Human Resource Management Suite](#)

	Online-Self Directed	Online Instructor Lead	Virtual Face to Face	Instructor Support Add on	In Class Face to Face
<a href="#">Understanding the Human Resources Function</a>	●	●		●	
<a href="#">Mastery of Business Fundamentals</a>	●	●		●	
<a href="#">Talent and Performance Management</a>	●	●		●	
<a href="#">Introduction to Business Analysis</a>	●	●		●	
<a href="#">High Performance Organization</a>	●	●		●	
<a href="#">Human Resource Management Suite</a>		●		●	

**Professional Development:** These courses are for those who are currently working or have worked in a similar area as this that would like to advance in position and/or would like to grow their knowledge base. *Click on the course titles below for more information:*

	Online-Self Directed	Online Instructor Lead	Virtual Face to Face	Instructor Support Add on	In Class Face to Face
<a href="#">Diversity Training for Employees and Managers</a>	●				
<a href="#">Trust Building and Resilience Development</a>	●		●		●
<a href="#">Written Communication for Business Suite</a>		●		●	
<a href="#">Building Teams That Work</a>	●	●		●	
<a href="#">Fundamentals of Supervision and Management</a>	●	●		●	
<a href="#">Fundamentals of Supervision and Management II</a>	●	●		●	
<a href="#">Leadership</a>	●	●		●	
<a href="#">Organizational Skills</a>	●	●	●	●	●
<a href="#">Supervising Others</a>	●	●	●	●	●

**Online-Self Directed Offering:** These courses are for those who have moderate computer experience and want a to be able to fit course work around their schedules. These courses are done entirely online with the majority of them having a 3-month completion time frame. (with some exceptions) These courses can be enrolled in at any time.

**Online Instructor Lead:** These courses have a structured schedule and are instructor lead. This is a great option for those who have time in the schedules and who need some support of an instructor

**Virtual Face to Face:** These courses have a structured schedule and are conducted like a more traditional face to face course that allows instructor and students to communicate in real time and collaborate together in break out rooms.

**Instructor Support Add On:** These courses can have the option of instructor support added on to the course itself. This is the perfect option for those are new to online courses or just need a bit of extra support and check ins. This option would have more of a structured schedule.

**In Class Face to Face:** These courses are delivered in the traditional classroom setting. This option is great for courses that have hands on components as well as deeper discussions, role play and a more personal setting.

**Customized Private Group Training:** If you have a group of people that you want to train at one time, you can have a class that is just for your group. This can be for one course or a group of courses. Group trainings can also be customized to fit the needs of your group.